



A.S.D. UNIQUE SERVICES LIMITED
Providing Specialist Care for Adults with A.S.D.

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JOB APPLICATION FORM

Please note: If your application is received afterit will not be considered.

Please ensure that you clearly fill in all the details required on this form in BLACK INK and sign and date at the end of the application.

Position Applied For:.....

How did you come to hear of the position you are applying for?

.....

In order to place you effectively in our different Services we need to know whether or not you enjoy working with challenging behaviour and complex needs. This you can help us with by indicating in the boxes below as we also have another Service which does not require this.

- Have you worked with challenging behaviour and complex needs?**
- Have you worked with adults or children with learning difficulties?**
- Have you any experience in the field of working with adults or children with Autism?**
- Do you enjoy working with challenging behaviour and complex needs?**
- Would you prefer not to work with challenging behaviour and complex needs?**
- Are you available to do sleep-ins if necessary?**

Full Name of Applicant: _____

Address: _____

Postal Code: _____

Contact Telephone Numbers:

Home: _____ **Mobile:** _____

Email address: _____

Employment History

Please list all employment since leaving School, also explain any gaps in employment. List all information with the most recent first, with month and year specified. Continue on a separate sheet if necessary.

DATES	COMPANY NAME AND ADDRESS	TITLE	REASON FOR LEAVING

Do you suffer with any medical conditions or a physical disability? YES/NO
If the answer is yes, please supply accurate details:

Are you currently taking any medication? YES/NO
If the answer is yes, please supply accurate details:

Do you have any objections to us contacting your G.P. with regards to the medical information given above? YES/NO

As our Service Users are active and take part in various sports, eg. Swimming, Horse Riding, etc., do you have any phobias or fears which will not enable you to take part in their activities? If so please explain your phobias or fears.

Please state two referees in the space provided below:

(We require one from your current employer and one from a previous employer). If you are not able to provide this, then please state if you have supplied a name for a character reference). We need to account for 5 years reference in total and referees should have known you for approximately 2 years.

1. Name _____

Address _____

_____ Postal Code _____

Telephone number: _____

2. Name _____

Address _____

_____ Postal Code _____

Telephone number: _____

Please indicate if you agree to us requesting references on acceptance of a verbal offer of a position with us. This helps to speed up the recruitment process. A written offer will always be issued after the verbal offer.

YES/NO

Do you have a Criminal Record or: Have you ever been convicted or bound over by the courts or cautioned by the Police?

YES/NO

If the answer is yes, please supply accurate details:

Would you be willing to complete a C.R.B Check?

YES/NO

What are your feelings on working sleep-in shifts?

Would you be willing to work more than 48 hours in a week if required?

YES/NO

What responsibilities do you think the position you are applying for entails? (In other words, please write your own job description)

Do you own a car?

YES/NO

Do you hold a clean Driving Licence?

YES/NO

If the answer is no, please give accurate details:

Do you have any special hobbies or interests?

If you are successful, when would you be available to take up your post?

Finally, please use the space below to tell us what special attributes you have and tell us why you think you are suitable for this position.

Please pay special attention to this section as we think this is a most valuable area of any application. Feel free to use an additional sheet if required.

If you have a current C.V. please attach it to this form and return it to us and we will be in contact with you as soon as we have decided our interview list.

I agree that all information detailed within this application is accurate and true.

I understand that omissions or false statements may disqualify me from employment or lead to dismissal. I give the employer permission to contact all my referees given above.

Signed: _____ **date:** _____

Please include a photograph of yourself for our records.

At the end of the interview you will be invited to ask questions – please come prepared.